

## **Constitution of Sisterhood of Integrity**

As members of Sisterhood of Integrity, we seek to empower young women to reach their potential in all aspects of their lives. We will foster academic, professional, and personal development in our members, helping them to achieve success at Gordon State College and beyond. We will serve as an avenue for cultural enrichment, facilitating knowledge and appreciation for the cultures of the world. We will serve Gordon and the surrounding communities, with the acknowledgment that our fate and fulfillment are tied to that of our neighbors. We will be an inclusive community that does not discriminate against all who share our goals.

### **By Laws**

#### **I. Guiding Principles:**

1. Members of Sisterhood of Integrity should be advocates of responsibility and respectability within the sphere of the Gordon State College community and surrounding communities.
2. Members of Sisterhood of Integrity should not display disruptive behavior within or outside the sisterhood.
3. Members of Sisterhood of Integrity should always conduct themselves in a professional manner. We strongly encourage Sisterhood of Integrity members to dress in professional attire on meeting days. This will help to encourage the professionalism that we hope to develop.
4. Members of Sisterhood of Integrity should feel a responsibility to other sisters, helping them when in need and providing a supportive network.

#### **II. Regulations and Procedures:**

1. Members of Sisterhood of Integrity are required to attend every meeting. If for any reason a member is unable to attend a meeting, we encourage members to contact an officer or an advisor.
2. Members of Sisterhood of Integrity are required to have a folder just for Sisterhood of Integrity, and they must bring that folder to every meeting.
3. Members of Sisterhood of Integrity are required to know the motto by memory and to recite the motto at the beginning and the end of each meeting.
4. Members of Sisterhood of Integrity are required to have a new application on file for each year.

5. Sisterhood of Integrity will be guided by the democratic process. Members will vote on proposals and initiatives. Decisions will be based upon the will of the majority of members.
6. Members can vote to amend the Constitution and Bylaws. Such amendments will be based upon the will of the majority of members.

### **III. Elections:**

1. Candidates for President, Vice-President, and Secretary should be members in good standing who have been members of Sisterhood of Integrity for at least two semesters prior to being elected.
2. Elections for officer positions or committee chair positions will be in April of each year. The election process will be democratic. Decisions will be based on the will of the majority. Members are required to only vote for one person per office. Votes will be cast through anonymous ballots. Advisors or officers will count the votes and announce the person elected for each position.
3. Members that run for positions are required to give a one to two minute speech about why they would be good for the position. Failure to do so will result in their removal from the ballot.
4. Our elections will take place over a two week period. During the first week of elections, candidates for executive officer positions will give their speeches; voting for those offices will take place after the speeches. During the week following the election of new officers, candidates for committee chairmanships will give their speeches, and the vote will follow.
5. Special elections for officers will be held no more than three weeks after a position becomes vacant.
6. In the event that a special election is needed for a chair position, the members of that committee will hold their own election. The chair will be elected, by majority vote, from and by the members of that committee.

### **IV. Descriptions of Officers:**

Club President:

- The club president is responsible for making sure that the club is moving toward the collectively established goals of the organization. The president is also responsible for running club meetings and

delegating tasks as necessary. The club president is responsible for recruiting, training and retaining members and maintaining regular communication and updates with her advisor(s). The club president should also be at every meeting. Failure to attend meetings or to fulfill the duties of the office will first result in a 45 day period of probation. After probation, if the issues continue, the members will have a vote to determine if the officer can remain in her position. If the members determine that the officer should be removed, we will have a special election.

#### Club Vice President:

- The club vice president is responsible for assisting and serving the president, other club officers, committees and the general membership. The club vice president is expected to learn the duties of the president in order to fill in or take over as necessary. The club vice president should maintain communication with the club president, other officers, and advisor(s). The club vice president should be at every meeting. If she is not able to make a meeting, the club vice president will be required to contact an advisor or club president beforehand. Failure to attend meetings or to fulfill the duties of the office will first result in a 45 day period of probation. After probation, if the issues continue, the members will have a vote to determine if the officer can remain in her position. If the members determine that the officer should be removed, we will have a special election.

#### Club Secretary:

- The club secretary is responsible for taking minutes, keeping records and maintaining all important files for the club. The club secretary is responsible for summarizing the notes at the end of every meeting. The club secretary is required to have specific folder only for the club. The club secretary is required to attend every meeting. Failure to do so without contacting an advisor or officer will result in probation. Failure to attend meetings or to fulfill the duties of the office will first result in a 45 day period of probation. After probation, if the issues continue, the members will have a vote to determine if the officer can remain in her position. If the members determine that the officer should be removed, we will have a special election.

V. **Description of Committees:**

Academic Excellence:

- The Academic Excellence committee seeks to develop programs, events, and strategies to promote the academic success of the sisters.

Service:

- The Service Committee seeks to develop, programs, events, and strategies to serve the sisters of SOI, the Gordon State College community, and the communities surrounding Gordon.

Professional/Personal Development:

- The Professional/Personal Development Committee seeks to develop ideas, programs, and activities that will develop students professionally, helping them to be successful beyond Gordon State College.

Public Relations/Social:

- The Public Relations/Social Committee seeks to promote the club by creating social networks and creating publicity. Also, this committee seeks to develop programs, ideas, and activities that support the bonding of sisters.